

KNIGHTS OF COLUMBUS
2010 Fourth Degree Exemplification
Ohio District One, Cleveland Diocese

April 9 & 10, 2010
Holiday Inn Cleveland South
216-524-8050

OFFICIAL INSTRUCTIONS

ACCOMODATIONS AND BANQUET:

You will make your own hotel reservations by calling (216) 524-8050. Request the Knights of Columbus special rate of \$79.00 plus tax. Indicate what Assembly you are associated with. All rooms must be guaranteed with a credit card. Deadline for room reservations is April 5, 2010. Deadline for submitting Banquet and Ladies Brunch Reservations is March 27, 2010. The Banquet and Ladies Brunch Form, along with a check payable to **OD1, Cleveland Diocese** must be mailed to:

S. K. William Studenic, Executive Director Cleveland Diocese 3110 Shreve Road Wooster, OH 44691
Copies of this form may be secured from your Faithful Navigator or off the District Website—www.kofcohdist1.org .
No Banquet/Ladies Brunch cancellations will be refunded after April 5, 2010.

REGISTRATION:

CANDIDATES must register with the District Secretary, in the lobby of the Holiday Inn on Friday, April 9th from 4:00-5:30 PM, 8:00-9:30 PM or Saturday, April 10th from 8:00-9:00 AM. CANDIDATES must present a 2010 Third Degree Traveling Card at the time of registration. Each candidate will receive one banquet ticket as a part of their Candidate Fee.

CANDIDATE banquet tickets are not transferable. Banquet and Ladies Brunch tickets for the Spouse of the Candidate must be purchased. Use the Candidate Worksheet form and Banquet and Ladies Brunch Reservation form to obtain all tickets. Banquet and Brunch tickets will be distributed to the Faithful Navigator of each Assembly for further distribution to all Candidates and Sir Knights.

CANDIDATES OFFICIAL DRESS FOR MASS, BANQUET, AND EXEMPLIFICATION:

CANDIDATES must be attired in regular black tuxedo, black cummerbund, black bow tie, black shoes and socks, a plain white pleated tuxedo shirt with regular lay-down collar (COLORED OR RUFFLED SHIRTS OR STAND-UP COLLARS WILL NOT BE PERMITTED.) Gloves will not be required for Candidates.

SIR KNIGHTS DRESS FOR THE MASS, BANQUET, AND EXEMPLIFICATION:

FOR THE MASS AND EXEMPLIFICATION - SIR KNIGHTS must be attired in FULL REGALIA consisting of regular black tuxedo, black cummerbund, black bow tie, black shoes and socks, a plain white pleated tuxedo shirt with regular lay-down collar, military baldric, sword, white gloves, cape, and chapeau. A candidate style Fourth Degree lapel pin may be worn on the left lapel. A member may only wear a jewel around his neck if he is presently in office. NAME TAGS MAY NOT BE WORN WITH FULL REGALIA.

FOR THE BANQUET – SIR KNIGHTS must be attired in social attire consisting of regular black tuxedo, black cummerbund, black bow tie, black shoes and socks, a plain white pleated tuxedo shirt with regular lay-down collar (COLORED OR RUFFLED SHIRTS OR STAND-UP COLLARS WILL NOT BE PERMITTED.) SIR KNIGHTS must wear the social baldric. A SIR KNIGHT may wear the jewel of his office around his neck with the social baldric. Past or former officers may wear the miniature jewels, as approved by the Supreme Council, on the left breast pocket of the tuxedo jacket. A member may only wear a jewel around his neck if he is presently in office. A member may wear a Fourth Degree lapel pin and American Flag lapel pin, on the left lapel of the tuxedo. The size shall be the same as that approved by the Supreme Council (ie. Candidate 4th Degree style lapel pin.)

2010 CLEVELAND DIOCESE FOURTH DEGREE EXEMPLIFICATION

April 10, 2010

CLERGY/MILITARY DRESS:

Clergy in clerical garb and members of the Armed Forces dressed in Military Uniform shall be considered in proper attire for all Exemplification events.

EXEMPLIFICATION:

The Exemplification Ceremony will begin at 10:00 AM in the HOLIDAY INN Ball Room. CANDIDATES are to report for Candidate Call by 9:15 AM. SIR KNIGHTS in FULL REGALIA shall assemble outside the degree chamber not later than 9:30 AM. Please note the dress for CANDIDATES has been detailed previously in these instructions. CANDIDATES must present a current signed Third Degree Traveling Card. SIR KNIGHTS must present a current signed Fourth Degree Traveling Card to the District Marshal or an Assistant Diocesan Marshal appointed by him.

The Exemplification of the Fourth Degree will be under the direction of the Master of Ohio District One, S. K. George Bodajlo, Jr. District Marshal, S. K. Paul E. Haig, will be in charge of all movements required during the Fourth Degree Exemplification Ceremony.

EXEMPLIFICATION MASS:

The Exemplification Mass will begin at 4:30 PM at St. Anthony of Padua Parish, 6750 State Road, Parma OH. All SIR KNIGHTS and CANDIDATES shall report to the District Marshal, attired in official dress, as noted in these instructions, by 4:00 PM S H A R P, in front of St. Anthony Parish for formation and instructions.

EXEMPLIFICATION BANQUET:

The Exemplification Banquet will begin at 7:00 PM in the Ballroom of the HOLIDAY INN. CANDIDATES, SIR KNIGHTS and their Ladies are asked to be seated by 6:45PM. Official dress for CANDIDATES and SIR KNIGHTS is noted above. Ladies are requested to wear formal or semi-formal attire. Banquet tickets will be distributed to the Assembly Faithful Navigators at the registration table. Please obtain your tickets from your Navigator.

CLASS PHOTOGRAPH:

A Class Photograph will be taken immediately following the Exemplification. This class photo is to be ordered and paid for on the Candidate Worksheet.

LADIES BRUNCH:

The Ladies Brunch will begin at 10:00 AM at the HOLIDAY INN Ballroom. Reservations are to be made along with your banquet reservations on the Banquet and Ladies Brunch Reservation form. This form can be obtained from your Assembly Chairman or Faithful Navigator. No one under the age of 18 will be permitted to attend. "Dressy" church attire is recommended.

CHECK IN/CHECK OUT:

Room Check-in is 3:00 in the afternoon. Room Check-Out time is 12:00 Noon.

NOTE: This set of PRELIMINARY OFFICIAL INSTRUCTIONS is subject to change and may be revised at a later date. In order to assure a successful Exemplification, we ask your cooperation with these Official Instructions. With this in mind, we are certain you and your lady will have an enjoyable time as we together promote the growth of the Fourth Degree.