

# Knights of Columbus

## 2010 YOUNGSTOWN DIOCESE FOURTH DEGREE EXEMPLIFICATION

May 1, 2010

### OFFICIAL INSTRUCTIONS

#### HEADQUARTERS:

McKinley Grand Hotel, 320 Market Avenue South, Canton, Ohio.

Accommodations: To reserve rooms contact the Hotel at 330-454-5000 and request K of C Block Rate. All rooms must be guaranteed with a credit card. Deadline for rooms is **April 16, 2010**.

To reserve an Assembly Hospitality Room contact Gregory J. Pastore, PFN at 330-545-4748.

All reservations for the Banquet and Ladies Brunch must be made on the Banquet Reservation Form. Deadline for Banquet and Brunch reservations is **April 16, 2010**.

Mail completed Banquet Reservation Form to:  
(Checks Payable to: **Youngstown Diocese Fourth Degree**)

Gregory J. Pastore, PFN, Executive Director  
49 Navajo Drive  
Girard, OH 44420

#### REGISTRATION:

Candidates must register with the District Secretary, in the lobby of the McKinley Grand Hotel between 4:00 P.M. and 6:00 P.M. on Friday, April 30, 2010. Candidates arriving on Saturday for the Exemplification may register between 8:00 A.M. and 9:15 A.M. Candidates **must** present a current Third Degree Traveling Card at the time of registration. A Banquet ticket will be provided to each Candidate as part of the initiation fee. Candidate banquet tickets are not transferable. A Banquet and Brunch ticket for the spouse of the Candidate must be purchased. Please use the Banquet Reservation Form to obtain all tickets. Banquet tickets will be distributed to the Navigator of each Assembly at the registration table. Please obtain Banquet tickets from the Navigator or his representative.

#### CANDIDATES OFFICIAL DRESS FOR MASS AND EXEMPLIFICATION:

Candidates must be attired in a regular black tuxedo, black cummerbund and black bow tie, black shoes and socks. A plain white pleated front tuxedo shirt with regular lay-down shirt collar is required. **Colored or ruffled shirts or shirts with stand up collars are not permitted.**

#### SIR KNIGHTS DRESS FOR MASS AND BANQUET:

**FOR THE MASS** – Sir Knights must be attired in full regalia consisting of regular black tuxedo, black cummerbund and black bow tie, black shoes, plain white pleated tuxedo shirt with regular lay-down collar, military baldric, sword, white gloves, cape and chapeau. A candidate style Fourth Degree lapel pin may be worn on the left lapel. A member may only wear a jewel around his neck if he is presently in office. Name tags are not to be worn with full regalia.

**FOR THE BANQUET** – Sir Knights must be attired in social attire consisting of a regular black tuxedo, black cummerbund and black bow tie, black shoes and socks. A plain white pleated front tuxedo shirt with regular lay-down shirt collar is required. **Colored or ruffled shirts or shirts with stand up collars are not permitted.**

Sir Knights must wear the social baldric. A Sir Knight may wear the jewel of his office around his neck with the social baldric if he is currently in the office. Past or former officers may wear the miniature jewels, as approved by the Supreme Council, on the left breast pocket of the tuxedo jacket. A member may wear a candidate style Fourth Degree lapel pin on the left lapel of the tuxedo.

#### CLERGY:

Members of the clergy in clerical dress and members of the Armed Forces dressed in military uniform are considered in proper attire for all Exemplification events.

## **Saturday, May 1, 2010**

### **EXEMPLIFICATION:**

The Exemplification Ceremony will begin at 10:00 A.M. in the Grand Ballroom of the McKinley Grand Hotel. Candidates are to report to the Jackson Room for Candidate Call by 9:15 A.M. Sir Knights in full regalia are to assemble outside the degree chamber no later than 9:30 A.M. Please note the dress for candidates has been detailed previously in these instructions. Candidates **must** present a current Third Degree Traveling Card and Sir Knights **must** present a current Fourth Degree Traveling Card to the District Marshal and/or Assistant Diocesan Marshal in order to enter the Exemplification.

The Exemplification of the Fourth Degree will be under the direction of the Master of Ohio District One, S.K. George Bodajlo Jr. and District Marshal, S.K. Paul Haig. The District Marshal will be in charge of all movements required during the Fourth Degree Exemplification Ceremony.

### **EXEMPLIFICATION MASS:**

The Exemplification Mass will be at 4:00 P.M. at St. John the Baptist Church, 627 McKinley Ave. NW, Canton, Ohio (Map will be available). All Sir Knights and newly exemplified Sir Knights shall report to the District Marshal, attired in official dress, as noted in these instructions, **no later than 3:30 P.M.**, in front of St. John the Baptist Church for formation and instructions.

### **EXEMPLIFICATION BANQUET:**

The Exemplification Banquet will begin at 7:00 P.M. in the Grand Ballroom of The McKinley Grand Hotel. Sir Knights, newly exemplified Sir Knights and their Ladies are asked to be seated by 6:45 P.M. Official dress for Sir Knights is previously noted. Ladies are requested to wear formal or semi-formal attire. Banquet tickets will be distributed to the Navigator of each Assembly at the registration table. Please obtain banquet tickets from the Navigator or his representative.

### **CLASS PHOTOGRAPH:**

A class photograph will be taken immediately following the Exemplification. Orders and payment may be made on Candidate Worksheet or at the time of registration.

### **LADIES BRUNCH:**

A Ladies Brunch will begin at 10:30 A.M. in the McKinley Room of the McKinley Grand Hotel. Reservations are to be made along with your Banquet reservations on the Banquet Reservation Form. Dress is business casual. No one under the age of 18 will be permitted to attend.

### **CHECK-OUT TIME: Sunday, May 2, 2010 – 12:00 Noon**

In order to assure a successful Exemplification, we ask your complete cooperation with these instructions. With this in mind, we are certain that you and your lady will have an enjoyable time as we celebrate the growth of the Fourth Degree.

**Gregory J. Pastore, PFN**  
Executive Director

**Paul E. Haig**  
District Marshal