

Ohio District One, Cleveland Diocese  
Basket Raffle Information  
For Spring Exemplification, April 17 & 18, 2020  
Doubletree Hotel, Independence, Ohio

NAVIGATORS: It is time to start planning for your Assembly's raffle basket donation for the Cleveland Exemplification! The proceeds from the raffle help defray Exemplification costs and also are used for our Veterans programs. Below are some guidelines and tips to ensure the raffle is enjoyable and successful: Please direct any questions to Lady Mary Lou Howe at [wfhowe@roadrunner.com](mailto:wfhowe@roadrunner.com) or 440-223-6254.

GUIDELINES:

- 1) Your Assembly is asked to provide a basket for the Exemplification, ***regardless of whether or not anyone from the Assembly is attending.***
- 2) Basket retail value should be at least \$50.
- 3) Please provide the theme name of your basket by date of last planning meeting, March 15, 2020.
- 4) Deadline for delivery of the basket is 4 p.m. Friday, April 17, at the Masters Hospitality Room area.
- 5) An itemized listing of contents and total value should be attached to outside of basket. *Please also list your Assembly name for proper recognition.*
- 6) Volunteers are needed to sell raffle tickets. Please contact Lady Mary Lou to select your preferred time to cover raffle sales. Ladies as well as Sir Knights may volunteer. Two or three people will be needed for each time frame. The baskets will be on display in the hallway near the majority of the hospitality rooms so no one will miss out on the fraternity and fun while selling tickets! The hours for selling tickets are:
  - \*Friday evening 5 pm to 10 pm (one hour increments);
  - \*Saturday 8:30 am to 9:30 am (before Ladies Breakfast) and one hour after breakfast/exemplification.
  - \*Approx. 5:30 pm to 6:45 pm (after mass and before banquet). Navigator ladies should NOT sign up for the after mass timeframe due to attending the Masters Reception.
- 7) Basket winners will be announced at the Saturday evening banquet. Winners do not need to be present to win. However, they must designate someone to claim their prize that evening with the winning raffle ticket. Baskets will not be delivered to winners who are not present.

TIPS:

Although many donate a traditional basket of items, also welcomed are baskets of store, gas or restaurant gift cards from major chains or even lottery tickets.

Many Assemblies plan a fund raiser to defray the cost of the basket such as a 50/50 raffle at meetings or a benefit dinner. Local merchants, especially K of C member-owned or parishioner-owned are a great sources for donations.

Some Assemblies choose a chairperson. They are responsible for purchase of items or delegating of specific items for others to collect/purchase.

**THANK YOU FOR YOUR SUPPORT OF OHIO DISTRICT ONE!!!**